

May 25, 2018
Circular N° SBP-DJ-0060-2018

General Manager

Subject: Temporary business schedule. Business and customer service schedule. Superintendency of Banks

Dear General Manager:

We wish to inform you hereby that the problems affecting the normal flow of water in the area surrounding PH Plaza Canaima, where the offices of the Superintendency of Banks are located, has resulted in the interruption of the drinking water supply and the functioning of the building's central air conditioning system.

In addition, the physical facilities of PH Plaza Canaima do not have natural ventilation, which makes it impossible to perform our duties, thus affecting the efficiency and productivity of our employees. Therefore, the Superintendency has ordered the suspension of work today at 2:00 p.m.

Consequently, all procedural and administrative deadlines will be extended until ten o'clock (10:00 a.m.) of Monday, May 28, 2018.

We would appreciate your providing the necessary instructions to your staff.

Best regards,

[Original signed]

Ricardo G. Fernandez D.
Superintendent